

Site Supervisor:

The Site Supervisor is responsible for providing leadership to a work team assigned to serve 1-4 customers participating in the Medicaid Home and Community Based Waiver program. The Site Supervisor has the same responsibilities as the Service Specialist in addition to supervisory duties such as coaching, training, staff scheduling, administering employee evaluations and disciplinary actions. The Site Supervisor works with complex issues and must be capable of independent judgment and maintaining confidentiality in applying policies and procedures dealing with agency management, employees, and job applicants. The Site Supervisor reports directly to the Program Staff assigned.